

**COME BACK BUTTE CHARTER SCHOOL SAFETY PLAN**  
**YEAR: 2020-21 (DRAFT)**

**GOALS AND ACTION STEPS – *Physical Environment***

Improvement Goal: Increase safety of Come Back Butte Charter by increasing preparation of school staff for emergency situations. All staff will work collaboratively to develop and implement:

Action Steps	Resources	Responsible Staff	Timeline	Budget
1) Intruder on campus drills	Time to schedule/plan and develop drills and protocol. Collaboration with CfTE staff.	All staff on site	2020-2021 Ongoing	N/A
2) Earthquake drills	Time to schedule/plan and develop drills and protocol.	All staff on site	2020-2021 Ongoing Fire – once a year Intruder – twice a year Earthquake – twice a year	N/A
3) Continue safety drills	Time to schedule/plan and develop drills and protocol.	All staff on site	2020-2021 Ongoing	N/A
4) Daily Sign-in/sign-out for staff, students, and visitors	Maintain binder	Principal & teachers	Daily	N/A
5) Provide Go kit and Stay kit for classroom	Kit, Time to train	Principal and Admin. Assist.	July/August Annually	CBBC site budget
6) Review and update emergency protocols for school in collaboration with CfTE staff	Time to review and update current plan. Time to train teachers and staff	All staff	2020-2021 Ongoing	N/A
7) Maintain roster of staff and volunteers, including cell numbers, emergency contacts and any medical conditions	Create table for information	Principal & Admin. Assist.	Ongoing update as necessary	N/A
8) Print weekly student rosters with phone numbers, contact person and emergency numbers	Use Aeries	Admin Asst.	To be completed weekly	N/A

Evaluation Criteria: Effectiveness of the plan will be evaluated by all staff according to records/logs of trainings, record/logs of drills.

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<b>GOALS AND ACTION STEPS - <i>School Climate</i></b>				
<u>Improvement Goal:</u> Increase Positive Behavior supports for students & staff.				
<b>Action Steps</b>	<b>Resources</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Budget</b>
1) Continue implementation of PBIS model.	County and site trainings	Principal and teachers	2020-2021 Ongoing	N/A
2) Implement Nurtured Heart Approach	County and site trainings	Principal and teachers	2020-2021 Ongoing	LCFF/S&C funds
3) Communicate behavior expectations with students	Student handbook	Principal	Ongoing	N/A
4) Socio/Emotional supports for students	AFWD	Principal	Ongoing	N/A
<u>Evaluation Criteria:</u> Evaluation will be based on PBIS data and logs of ongoing trainings for teachers and staff.				

***APPROVED BY COME BACK BUTTE CHARTER SCHOOL SITE COUNCIL .***